JOB POSTING

Position: (2) Assistant Football Coaches at Clay County Middle School

Job Description: Assist in coaching football and fulfill responsibilities of Assistant Coach. Prior experience in coaching football at the middle school level preferred, and

→ Assist head coach with all coaching responsibilities
→ Keep practice periods within confines established by Athletic Director and Principal
→ Accept responsibilities for care and maintenance of equipment
→ Maintain inventories of equipment and supplies
→ Maintain records as required by the Athletic Director
→ Accept responsibility for drafting and submitting a budget for his/her sport
→ Assist with publicity and the development of good public relations
→ Abide by the rules of the Secondary Schools Activities Commission
→ Assure that participating students have appropriate physical exams
→ Accept responsibility for health, welfare, and conduct of participating students while under his/her jurisdiction
→ Communicate with the Athletic Director and Principal regarding scheduling and departure time for games
→ Maintain play areas and locker rooms in a safe and clean condition
→ Attend all home and away games
→ Coordinate transportation to away games
→ Teach rules and skills necessary for successful participation by students
→ Other duties assigned by the Athletic Director or Principal

Qualifications: Teacher Certification/WVSSAC Training. Experience in coaching football at the middle school level preferred.


Compensation: Extra duty contract (Assistant) compensation as established by the Clay County Board of Education - Coaching Salary Schedule

Date of Posting: May 22, 2018 - May 29, 2018

Apply in writing to Joe Paxton, Superintendent of Clay County Schools, Post Office Box 120, Clay, West Virginia. Bids must arrive in the Central Office by 3:00 p.m. on Tuesday, May 29, 2018. If mailing or faxing bid, contact the Central Office to confirm receipt of bid at 587-4266 by 3:00 p.m.

For additional information contact Mrs. Leslie Goe, Principal at Clay County Middle School to schedule a date and time for an interview at 587-4743.

The Clay County School System is an equal opportunity employer. Employment opportunities are offered without discriminating on the basis of race, color, national origin, gender, age, disability and retaliation.