ALL Clay County Elementary Schools
Professional Job Posting - After School

Position #1, #2, #3, and #4

Position #1 Clay Elementary School - (2 evenings per week as determined by Principal)
3 teachers per evening based on funding and enrollment
Rotating schedule: 3:30 - to 6:30 and 4:30 to 7:30

Position #2 Big Otter Elementary School - (2 evenings per week as determined by Principal)
2 positions per day based on funding and enrollment
Teaching Schedule: 3:30 - 5:30

Position #3 H.E. White Elementary School - (2 evenings per week as determined by Principal)
1 position per day based on funding and enrollment
Teaching Schedule: 3:30 - 5:30

Position #4 Lizemore Elementary School - (2 evenings per week as determined by Principal)
1 position per day based on funding and enrollment
Teaching Schedule: 3:30 - 5:30

• A minimum enrollment of 15 students per teacher is required for each session. The job may terminate if funding ends, or enrollment is insufficient.
• Teachers are limited to 1 or 2 evenings per week (3 hours per evening) to protect the integrity of the instructional day.
• The most seniored teacher in after school will serve as Site Coordinator

Job Description: Provide after school instruction in all areas of the curriculum including 1(one) hour of Reading Instruction and ½ hour recreation daily.
• Provide after school instruction in the CORE areas of the curriculum. Emphasis will be on results for test data analysis, credit recovery, enrichment, and homework assistance. Provide a recreational component
• Document attendance for all students and maintain activity logs
• Recruit and sign up students weekly
• Communicate with the regular day teachers to provide SPL
• Collect data and enter into WVEIS
• Involve parents by utilizing volunteers, scheduling parent activities and conducting family nights

Terms of Employment: October 25, 2016 - (Spring Break) As funding permits

Qualifications: Elementary certification required. However, in the event that no fully certified elementary teacher is available, candidates with teaching certification or substitute teaching will be considered.

Compensation: $20.00 per hour (2 or 3 hours per evening depending on location)

Date of Posting: October 12, 2016 - October 18, 2016

Apply in writing to Kenneth Tanner, Superintendent of Clay County Schools, Post Office Box 120, Clay, WV 25043. Bids must arrive in the Central Office by 3:00 p.m. on Tuesday, October 18, 2016. If mailing or faxing bid, contact the Central Office to confirm receipt of bid.

The Clay County School System is an equal opportunity employer. Employment opportunities are offered without discriminating on the basis of race, color, national origin, gender, age, disability and retaliation.