The following classes must have eight (8) students enrolled in each class before the classes can be offered.

Positions:

1. Odyssey Facilitator English/Social Studies/Science/Mathematics for Grades 6-8
2. Odyssey Facilitator English/Social Studies/Science/Mathematics for Grades 9-12
3. Substitute

Job Description:

- Facilitate online instructional program in core academic areas for students in middle or high school who need additional credits for promotion and/or graduation.
- Must be experienced in using the Odyssey program and must have the ability to develop students’ summer school plans of study.
- Maintain students’ records, assist with evaluation, and complete required reports (attendance, activity logs, etc.) and forms by established deadlines.

Qualifications: Successful candidates must have teacher and/or administrative certification at the appropriate programmatic level. Should a fully certified teacher not be available, teachers who are eligible for permit will be considered.

Terms of Employment: 7.5 hours a day (7:30 – 3:00) two days per week from June 25, 2018 to July 26, 2018.

Location: All classes will be located at Clay County Middle School.

Compensation: Stipend of $150.00 per day

Date of Posting: May 1, 2018 – May 7, 2018

Send the attached bid sheet to Joe Paxton, Superintendent of Clay County Schools, Post Office Box 120, Clay, WV 25043. Bids must arrive in the Central Office by 3:00 P.M. on Monday, May 7, 2018. If mailing or faxing bid, please contact the Central Office to confirm receipt of bid.

The Clay County School System is an equal opportunity employer. Employment opportunities are offered without discriminating on the basis of race, color, national origin, gender, age, disability, and retaliation.
Clay County Schools
2018 Summer School Facilitator Bid Sheet

Location: (Mark 1-2 with 1 being your first choice and 2 being your second choice. Only mark locations where you are willing to work.)

_____ CCMS  _____ CCHS

Days of the week you are available to work: ___Mon. ___Tues. ___Wed. ___Thurs.

Name: ________________________________________________________________