Communities in Schools Facilitators (2)

JOB DESCRIPTION:

Implement the Communities in Schools Model at Assigned School(s) to help students stay in school and achieve in life.

- Create a new or designate an existing school support team to implement all components of the CIS Model (needs assessment, planning, site coordination, integrated student supports, case management).
- Facilitate the annual needs assessment process including all data required for the CIS Model.
- Develop and implement the CIS school support plan, ensuring its alignment with the school's strategic plan goals.
- Support and coordinate the delivery of supports aligned with needs and goals that are based on best practice and risk factor research.
- Identify and coordinate appropriate school and community resources to meet students’ needs.
- Case manage referred students.
- Monitor and adjust services to maximize effectiveness and impact.
- Use the Communities in Schools Data Management system (CISDM) to capture data and ensure fidelity to the CIS Model.
- Demonstrate competence with Microsoft products and Internet search engines.
- Provide school, district and WV Department of Education leadership with required reports.
- Provide ongoing feedback to stakeholders for quality improvement.
- Collaborate and communicate with the Communities in Schools (CIS) county contact(s).

Assigned locations include:
- Big Otter Elementary School
- Clay Elementary School

TERMS OF EMPLOYMENT:

Effective 2019-2020 School Year

- 140-day contract (Approximately 4 days per week)
- Days worked will be determined by Clay County Schools and is contingent upon grant funding.

QUALIFICATIONS:

Education Experience Required. Teaching Certification Preferred.

DATE OF POSTING:

June 27, 2019 – July 3, 2019

Please include your site preferences on your letter of interest. Contact Dr. Michelle Samples, CIS County Contact for Clay County Schools for additional information at 587-4694.

Apply in writing to Joe Paxton, Superintendent of Clay County Schools, Post Office Box 120, Clay, West Virginia 25043. Bids must arrive in the Central Office by 3:00 p.m. on Wednesday, July 3, 2019. If mailing or faxing bid, contact the Central Office at 304 587-4266 to confirm receipt of bid.

The Clay County System is an equal opportunity employer. Employment opportunities are offered without discrimination based on race, sex, national origin, physical handicap, or age.