Clay Elementary

Professional Job Posting – Summer School Teacher

Summer 2019

*Summer School positions will be offered based on student enrollment and available funding. Positions may be terminated if funding ends or enrollment is insufficient.

**Positions:**

1. Two Summer School Reading Specialists/Interventionists (Grades 1-6)
2. Two Summer School Math Specialists/Interventionists (Grades 1-6)

**Job Description:**

- Provide Tier 3 interventions to small groups of students and maintain progress monitoring data.
- Provide resources and materials for parents/families to utilize at home with students to develop skills.
- Document and share progress data with students and their families.
- Communicate and collaborate with Energy Express mentors to ensure interventions are responsive to students’ needs.
- Work with Site Supervisor to develop a daily schedule for developing and meeting with intervention groups.
- Assist in recruitment of students for summer program.
- Attend professional development as offered.
- Provide feedback for the improvement of the summer school program.
- Document summer school lessons following program guidelines.
- Complete required documentation (timesheets, activity logs, progress monitoring records and reports) in an accurate and timely manner.
- Assist in testing students at the beginning and end of program to determine growth in reading and math skills.

**Qualifications:**

Summer School Reading Specialist/Interventionist – Reading certification required. However, in the event no fully certified reading teacher is available, candidates who are elementary certified and have extensive training and experience in the three-tiered reading model will be considered.

Summer School Math Specialist/Interventionist - Certification in Elementary Education required. Successful experience teaching elementary mathematics preferred. However, in the event no fully certified teacher is available, candidates with substitute teaching experience or service personnel will be considered. Also, candidates not employed by Clay County Schools with expertise in the area of mathematics will be considered pending a satisfactory background check.

**Terms of Employment:** 3 hours per day, three days per week from June 24, 2019 – July 25, 2019. (Must be at site June 21, 2019 to prepare for start of program.)

**Compensation:** $25.00 per hour for certified staff and $15.00 per hour for non-certified staff (3 hours per day)

**Date of Posting:** April 8, 2019 – April 12, 2019

Please send the attached bid sheet to Joe Paxton, Superintendent of Clay County Schools, Post Office Box 120, Clay, WV 25043. Bids must arrive in the Central Office by 3:00 P.M. on Friday, April 12, 2019. If mailing or faxing bid, please contact the Central Office to confirm receipt of bid.

For additional information, please contact summer program director, Michelle Samples, at 304-587-4694, or emsample@k12.wv.us.

The Clay County School System is an equal opportunity employer. Employment opportunities are offered without discriminating on the basis of race, color, national origin, gender, age, disability, and retaliation.
Name: _________________________________

Position: (Mark 1-2 with 1 being your first choice and 2 being your second choice. Only mark positions in which you are willing and certified to work.)

___ Reading Specialist/Interventionist
___ Math Specialist/Interventionist

Preferred Grade Levels: (Mark 1-2 with 1 being your first choice and 2 being your second choice. Only mark grade levels with which you are willing to work.)

___ Grades 1, 2, and 3
___ Grades 4, 5, and 6

Work Time Preference: (Mark 1-2 with 1 being your first choice and 2 being your second choice. Only mark times during which you are available and willing to work.)

___ 8:00 A.M. to 11:00 A.M.
___ 11:30 A.M. to 2:30 P.M.