Clay County Schools  
Service Personnel Job Posting  
Summer 2019  

Position:  
**Extended Day Bus Operator for Student with Special Needs** (Route is subject to change) (New Position)  

Qualifications:  
Currently employed by Clay County Schools as a regular employee or substitute. Successful completion of bus operator training and state testing  

Job Description:  
Bus Operator will transport students with special needs who receives extended day services. Number of days will be as needed, based entirely on student participation in extended day services; Communicate with school officials to determine daily extended services needed. Observe safety regulations, maintain discipline, keep bus clean, perform pre-trip inspections and complete required reports;  

Terms of Employment:  
June 24, 2019 - July 25, 2019  

Compensation:  
State basic salary plus increments  

Date of Posting:  
June 25, 2019 - July 1, 2019  

Apply in writing to Joe Paxton, Superintendent of Schools, Post Office Box 120, Clay, West Virginia 25043. Bids must arrive in Central Office by 3:00 p.m., Monday, July 1, 2019. If mailing or faxing bid, please call the office to confirm receipt of bid.  

For additional information, please contact Jared Fitzwater, Director of Student Services at 587-4266.  

The Clay County School System is an equal opportunity employer. Employment opportunities are offered without discriminating on the basis of race, color, national origin, gender, age, disability and retaliation.