Service Personnel Job Posting

Position: Special Needs Transportation Aide - Extra Duty Contract

Job Description: The aide will provide supervision and physical care for students with special needs on the bus. The transportation aide must be capable of lifting 60 pounds. The bus run will begin and end at the bus garage. The transportation aide will accompany the students to and from school and must be able to arrive for their regular job duties by 7:45 a.m. The transportation aide will also assist with any other duty assigned by the Director of Special Education or Superintendent.

Qualifications: 1. Currently employed by Clay County Schools as a Special Education aide
2. Autism Mentor required. If no applicants meet requirements 1 & 2, successful bidder must be willing to gain appropriate special education aide training.

Employment Terms: Effective for the 2017-2018 school year

Compensation: Salary based on Clay County’s transportation aide pay scale

Date of Posting: July 6, 2017 - July 12, 2017

Apply in writing to Joe Paxton, Superintendent of Schools. Post Office Box 120, Clay, West Virginia 25043 by 3:00 p.m. on Wednesday, July 12, 2017. If mailing or faxing bid, please contact the office prior to 3:00 p.m. on Friday, July 14, 2017 to confirm receipt.

For additional information, contact Bev Nichols, Special Education Director at 587-2713.

The Clay County School System is an equal opportunity employer. Employment opportunities are offered without discriminating on the basis of race, color, national origin, gender, age, disability and retaliation.