Clay County Schools
Student Mentor Program
Summer 2018

**Positions:** Three (3) Student Mentors for Clay County Schools’ Elementary Summer Program

**Qualifications:** Mentors must meet the following qualifications:
- Be a full-time college student or 2018 high school graduate entering college in fall of 2018 (Interest in an education-related field preferred)
- Exhibit strong scholarship, leadership, character, service, and personal skills
- Be present for the entire five (5) weeks of the Elementary Summer Program

**Responsibilities:** Mentors will be responsible for the following:
- Creating and implementing literacy-based lessons incorporating reading, writing, art, and drama for students in Grades 1-5
- Supervising students during STEM activities, visits to the Clay County Public Library, and the Clay County Pool
- Maintaining children’s records and completing required reports and forms by established deadlines
- Other duties as assigned by the Site Supervisor and Program Director

**Terms of Employment:** June 25, 2018 – July 26, 2018, Monday through Thursday, 7:30 A.M. to 3:00 p.m. daily based on enrollment

**Compensation:** $8.75 per hour

**Date of Posting:** June 13, 2018 – June 19, 2018

**Note:** Interested students should apply in writing, addressing the qualifications listed above. Examples should be provided regarding the student’s exhibition of strong leadership, character, service, personal skills, and commitment to attend all five weeks of the program. Applicants will be contacted for interviews scheduled for June 21, 2018, at the Clay County Board of Education.

Apply in writing to Mr. Joe Paxton, Superintendent of Clay County Schools, at Post Office Box 120, Clay, WV 25043. Letters of application must be received by 3:00 P.M. on Tuesday, June 19, 2018. If mailing or faxing a letter, please contact the central office to confirm receipt.

For additional information, please contact Dr. Michelle Samples, 21st Century Community Learning Center Director, at 304-587-4694.

The Clay County School System is an equal opportunity employer. Employment opportunities are offered without discriminating on the basis of race, color, national origin, gender, age, disability, and retaliation.