Professional Job Posting
Clay County High School and Clay County Middle School After School
(3 Positions)

Clay County High School After School Positions #1 and #2

Position #1: Math (Math 9-12 certification required) 1 day per week.
Teaching Schedule: 3:30 to 6:30.

Position #2: After School Substitute Teacher (9-12 teaching certification) as needed. Teaching Schedule: 3:30 to 6:30.

Clay County Middle School After School

Position #3: After School Substitute Teacher (6 - 8 certification required) as needed. Teaching Schedule: 3:30 to 6:30.

Teachers are limited to one or two evenings per week (3 hours per evening) to protect the integrity of the instructional day.

Job Description: Provide after school instruction in the CORE areas of the curriculum. Emphasis will be on results from test data analysis, credit recovery, enrichment, and homework assistance. Provide a recreational component.

Responsibilities:
* Document attendance for all students and maintain activity logs
* Recruit and sign up students weekly
* Communicate with the regular day teachers to provide SPL
* Involve parents by utilizing volunteers, scheduling parent activities and conducting family nights

Qualifications:
Position #1 Valid teaching certification required. Applicants with 9-12 teaching certification but without Math will be considered next. Applicants without a valid 9-12 teaching certificate will be considered only if applicants with a valid 9-12 teaching certificate are not available. Must enter data on WVEIS.

Position #2 Valid teaching certification required. Applicants without a valid 9-12 teaching certificate will be considered only if applicants with a valid 9-12 teaching certificate are not available. Must enter data on WVEIS.

Position #3 Valid teaching certification required. Applicants without a valid 6-8 teaching certificate will be considered only if applicants with a valid 6-8 teaching certificate are not available. Must enter data on WVEIS.

Terms of Employment: October 14, 2014 – Spring Break (as funding permits)
Compensation: $20.00 per hour (3 hours per evening)
Date of Posting: September 24, 2014 – September 30, 2014

Apply in writing to Kenneth Tanner, Superintendent of Clay County Schools, Post Office Box 120, Clay, West Virginia 25043. Bids must arrive in the Central Office by 3:00 p.m. on Tuesday, September 30, 2014. If mailing or faxing bid, contact the Central Office to confirm receipt of bid.

The Clay County System is an equal opportunity employer. Employment opportunities are offered without discrimination on the basis of race, color, national origin, gender, age, disability and retaliation.