Professional Job Posting - After School  
Clay County Middle School  

Positions #1, #2, #3, #4

Position #1  Math (Math 6-8 certification required)  1 day per week  
Teaching schedule:  3:30 - 6:30

Position #2  Language Arts (Reading or English 6-8 certification required)  1 day per week  
Teaching schedule:  3:30 - 6:30

Position #3  ESL certification preferred. (Reading, English or Foreign Language required)  2 hours per week based on funding and enrollment  
Teaching schedule:  As scheduled with ESL Student

Position #4  After School Substitute Teacher (6-8 certification required) as needed  
Teaching schedule:  3:30 - 6:30

Teachers are limited to one evening per week (3 hours per evening) to protect the integrity of the instructional day.  (Does not include ESL)

Job Description:  Provide after school instruction in the CORE areas of the curriculum. Emphasis will be on results from test item analysis, credit recovery, enrichment, and homework assistance. Provide a recreational component.

Responsibilities:  
• Document attendance for all students and maintain activity logs  
• Recruit and sign up students weekly  
• Collect data and enter into WVEIS  
• Communicate with the regular day teachers  
• Involve parents by utilizing volunteers, scheduling parent activities and conducting family nights

Qualifications:  Valid Teaching certification required. Applicants with 6-8 teaching certification but without Math or Language Arts certification will be considered next. Applicants without a without a valid teaching certificate will be considered only if applicants with a valid 6-8 teaching certificate are not available. Must enter data into WVEIS

Terms of Employment:  October 5, 2015 - Spring Break (as funding permits)

Compensation:  $20.00 per hour (3 hours per evening)

Date of Posting:  September 22, 2015 - September 28, 2015

Apply in writing to Kenneth Tanner, Superintendent of Clay County Schools, Post Office Box 120, Clay, WV 25043. Bids must arrive in the Central Office by 3:00 p.m. on Monday, September 28, 2015. If mailing or faxing bid, contact the Central Office to confirm receipt of bid.

For additional information, please contact Ms. Anita Stephenson, Principal at Clay Middle School at (304) 587-2343.

The Clay County School System is an equal opportunity employer. Employment opportunities are offered without discriminating on the basis of race, color, national origin, gender, age, disability and retaliation.