Professional Job Posting - After School  
Clay County High School  

Positions #1, #2, #3  

Position #1  Math (Math 9-12 certification required) 1 day per week  
Teaching Schedule: 3:30 - 6:30  

Position #2  Language Arts (English 9-12 certification required) 1 day per week  
Teaching Schedule: 3:30 - 6:30  

Position #3  After School Substitute Teacher (9-12 teaching certification) as needed  
Teaching Schedule: 3:30 - 6:30  

Teachers are limited to one evening per week (3 hours per evening) to protect the integrity of the instructional day.  

Job Description: Provide after school instruction in the CORE areas of the curriculum. Emphasis will be on results from test item analysis, credit recovery, enrichment, and homework assistance. Provide a recreational component.  

Responsibilities:  
• Document attendance for all students and maintain activity logs  
• Recruit and sign up students weekly  
• Communicate with the regular day teachers TO PROVIDE SPL  
• Involve parents by utilizing volunteers, scheduling parent activities and conducting family nights  

Qualifications: Valid Teaching certification required. Applicants with 9-12 teaching certificate but without Math or Language Arts certification will be considered only if applicants with a valid 9-12 teaching certificate are not available. Must enter data into WVEIS  

Terms of Employment: October 5, 2015 - Spring Break (as funding permits)  

Compensation: $20.00 per hour (3 hours per evening)  

Date of Posting: September 22, 2015 - September 28, 2015  

Apply in writing to Kenneth Tanner, Superintendent of Clay County Schools, Post Office Box 120, Clay, WV 25043. Bids must arrive in the Central Office by 3:00 p.m. on Monday, September 28, 2015. If mailing or faxing bid, contact the Central Office to confirm receipt of bid.  

Contact Mrs. Melinda Issacs, Principal at Clay County High School for additional information at (304) 587-4226.  

The Clay County School System is an equal opportunity employer. Employment opportunities are offered without discriminating on the basis of race, color, national origin, gender, age, religion, disability and retaliation.