Professional Personnel Job Posting

Position: Multi-Categorical Alternative Learning Center

Job Description: Fulfill all requirements of the Elementary Alternative Education Program at Clay Elementary School. Teach all subjects to all students assigned to Alternative Learning Center as well as teach identified students with learning, behavior, and mental impairments. Provide information and guidance to parents, attend IEP meetings, and attend county workshops. Case-manage an assigned group of students and track their progress. Maintain all required IEP and Medicaid documentation in a timely fashion as well as preparing lesson plans and attending faculty meetings. Complete any additional activities or responsibilities assigned by the Principal, Superintendent or Director of Special Education.

Qualifications: Multiple Certifications in Learning, Behavior, and Mental Disabilities preferred; Prior successful teaching experience in special education preferred; Eligibility for a permit.

Employment Terms: Based on a 200 day contract; effective February 24, 2016

Compensation: State basic salary plus increments for education and experience

Date of Posting: February 19, 2016 - February 25, 2016

Apply in writing to Mr. Kenneth Tanner, Superintendent of Schools at Post Office Box 120, Clay, WV. 25043. Bids must arrive in the Central Office by 3:00 p.m. on Thursday, February 25, 2016. If mailing or faxing bid, please contact the Central Office to confirm receipt of bid.

For additional information, please contact Mrs. Michelle Paxton, Principal at Clay Elementary School at 587-4276 or Ms. Bev Nichols, Director of Special Education at 587-2713.

The Clay County School System is an equal opportunity employer. Employment opportunities are offered without discriminating on the basis of race, color, national origin, gender, age, disability and retaliation.