POSITION: Assistant Volleyball Coach at Clay County Middle School (Must have a minimum of 15 players for position to be filled)

JOB DESCRIPTION: Assist in coaching volleyball and fulfill responsibilities of Assistant Coach. Prior experience in coaching volleyball at the middle school level preferred, and

Assist head coach with all coaching responsibilities
Keep practice periods within confines established by Athletic Director and Principal
Accept responsibilities for care and maintenance of equipment
Maintain inventories of equipment and supplies
Maintain records as required by the Athletic Director
Accept responsibility for drafting and submitting a budget for his/her sport
Assist with publicity and the development of good public relations
Abide by the rules of the Secondary Schools Activities Commission
Assure that participating students have had appropriate physical exams
Accept responsibility for health, welfare, and conduct of participating students while under his/her jurisdiction
Communicate with the Athletic Director and Principal regarding scheduling and departure time for games
Maintain play areas and locker rooms in a safe and clean condition
Attend all home and away games
Coordinate transportation to away games
Teach rules and skills necessary for successful participation by students
Other duties assigned by the Athletic Director or Principal

QUALIFICATIONS: Teacher Certification/WVSSAC Training. In the event no certified teachers apply, WVSSAC Training will be accepted.

TERMS OF EMPLOYMENT: Extra Duty Contract - 2015-2016 School Year

COMPENSATION: Extra duty contract (Assistant) compensation as established by the Clay County Board of Education
Coaching Salary Schedule

DATES OF POSTING: June 23, 2015 - June 29, 2015

Apply in writing to Kenneth Tanner, Superintendent of Clay County Schools, Post Office Box 120, Clay, West Virginia. Bids must arrive in the Central Office by 3:00 p.m. on Monday, June 29, 2015. If mailing or faxing bid, contact the Central Office to confirm receipt of bid at 587-4266 by 3:00 p.m.

For additional information contact Mr. Jared Fitzwater, Athletic Director at Clay Middle or Mrs. Anita Stephenson, Principal at Clay County Middle School to schedule a date and time for an interview at 587-4226.

The Clay County School System is an equal opportunity employer. Employment opportunities are offered without discriminating on the basis of race, color, national origin, gender, age, disability and retaliation.