Job Posting

Position: Autism Mentor position at Clay Elementary School for the Alternative Elementary Education Program.

Job Description: The autism aide will accompany student(s) to classes and provide assistance to all teachers during these classes. The autism aide will provide care and supervision of student(s) diagnosed with autism or other special education needs, including aiding the student(s) in exiting and boarding the bus, and other ambulatory tasks. The aide will also assist with feeding and personal care when necessary. The aide will complete any and all documentation necessary, including daily logs and medicaid forms, in a timely fashion. The aide will provide support for the Elementary Alternative Learning Program at Clay Elementary, which will serve student from all district elementary schools. The aide, in the absence of the assigned student(s), will assist with any other duties assigned by the building principal or Director of Special Education.

Qualifications: Autism Mentor required. If no applicant is an autism mentor, then the 15 points as verified through WVDE is required

Employment Terms: Based on 200 day Contract, effective February 24, 2016.

Compensation: State basic salary plus increments for education and experience

Date of Posting: February 2, 2016 - February 8, 2016

Apply in writing to Mr. Kenneth Tanner, Superintendent of Schools at Post Office Box 120, Clay, WV. 25043. Bids must arrive in the Central Office by 3:00 p.m. on Monday, February 8, 2016. If mailing or faxing bid, please contact the Central Office to confirm receipt of bid.

For addition information, please contact Ms. Bev Nichols, Director of Special Education at 587-2713.

The Clay County School System is an equal opportunity employer. Employment opportunities are offered without discriminating on the basis of race, color, national origin, gender, age, disability and retaliation.