PROFESSIONAL JOB POSTING
Clay County Schools

Position: Clay Elementary School Curriculum Specialist

Job Description: Serve as an instructional coach and provide support to Clay Elementary School with the implementation of a quality instructional program

Establish, coordinate, and facilitate professional learning communities at Clay Elementary School

Provide the guidance and resources necessary to assist Clay Elementary School with professional development based upon information derived from data analysis

Provide the guidance and resources necessary to assist Clay Elementary School in the implementation and execution of Support for Personalized Learning

Collaborate with the principal in assisting Clay Elementary School to develop and implement effective K-5 tiered instructional models

Provide the guidance and resources necessary to assist Clay Elementary School in planning for school improvement with an emphasis on academics

Provide technical assistance in integrating technology

Assist the Principal at Clay Elementary School in Administrative tasks related to curriculum

Other duties as assigned by the Clay Elementary School Principal

Terms of Employment: 210-Day Contract for the remainder of the School Year.

Qualifications: Master Degree with Administrative Certification and successful teaching experience

Experience in providing the services described in the job responsibilities at the elementary school level

Compensation: Based on qualifications and experience

Date of Posting: August 25, 2016 - August 31, 2016

Apply in writing to Mr. Kenneth Tanner, Superintendent of Clay County Schools, Post Office Box 120, Clay, West Virginia 25043. Bids must arrive in the Central Office by 3:00 P.M. on Wednesday, August 31, 2016. If mailing or faxing bid, please contact the central office to confirm receipt of bid.

For additional information, please contact Mrs. Michelle Paxton, Principal at Clay Elementary School at 587-4276 to discuss times and dates you are available for an interview.

The Clay County School System is an equal opportunity employer. Employment opportunities are offered without discriminating on the basis of race, color, national origin, gender, age, disability and retaliation.