SERVICE PERSONNEL JOB POSTING

POSITION: Cook II- Clay Middle School

QUALIFICATIONS: High School Diploma, GED or regular employee of the Clay County Board of Education

JOB DESCRIPTION: Interpret menus, prepare and serve meals for the food service program. Also, maintain the highest standard of safety and cleanliness in the kitchen area.

TERMS OF EMPLOYMENT: 200 days - School year 2015-2016

COMPENSATION: State basic salary for Cook II plus increments for experience

POSTING DATE: October 6, 2015 - October 12, 2015

Apply in writing to Mr. Kenneth Tanner, Superintendent of Schools, Post Office Box 120, Clay, West Virginia 25043. If mailing or faxing bid, please contact the Central Office to confirm the receipt of the bid. Bids must arrive in Central Office by 3:00 p.m., on Monday, October 12, 2015.

For additional information, contact Mike Mullins, Assistant Superintendent and Director of Student Services at the Board of Education Office at 587-4266.

The Clay County School System is an equal opportunity employer. Employment opportunities are offered without discrimination on the basis of race, sex, national origin, physical handicap, or age.
Professional Personnel Job Posting

Position: Multiple Disabilities Resource Room Teacher ½ at Clay County High School and ½ at Clay County Middle School

Job Description
Teach identified students with learning, behavior, and mental impairments. Provide guidance to high school/middle school teachers when students are in their classes, provide information and guidance to parents, attend IEP meetings, and attend county workshops. Case-manage an assigned group of students and track their progress in general education classes. Implement Response to Intervention Program. Participate in school activities as a supervisor and attend Parent-Teacher meetings. Maintain all required IEP and Medicaid documentation in a timely fashion as well as preparing lesson plans and attending faculty meetings. Complete any additional activities or responsibilities assigned by the Principal, Superintendent or Director of Special Education.

Qualifications:
Multiple Certifications in Learning, Behavior, and Mental Disabilities preferred; Prior successful teaching experience in special education preferred; Eligibility for a permit

Employment Terms:
Effective for the 2007-2008 school year

Compensation:
State basic salary plus increments for education and experience

Date of Posting: March 13, 2007 - March 19, 2007

Apply in writing to Larry Gillespie, Superintendent of Schools. Post Office Box 120, Clay, West Virginia 25043 or bring the bid to the central office by 3:00 p.m. on Monday, March 19, 2007. If mailing bid, please contact the office to confirm receipt.

For additional information and to arrange for an interview, contact Philip Dobbins, Principal of Clay County High School at 587-4226 or Joe Paxton, Principal at Clay Middle School at 587-2343.

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