# Service Personnel Job Posting

**Position:** Bus Operator Fuel Monitor (Richard Talbot’s former position) (Extra Duty Contract)

**Qualifications:** Currently employed by Clay County Schools as a regular or substitute bus operator

**Job Description:**
- Check fuel in tanks - (daily/monthly)
- Collect fuel tickets (log daily fuel)
- Complete required reports (monthly)

**Terms of Employment:** Effective for the 2014-2015 school year (10 months)

**Compensation:** State basic salary plus increments

**Date of Posting:** September 3, 2014 - September 9, 2014

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Apply in writing to Kenneth Tanner, Superintendent of Schools, Post Office Box 120, Clay, West Virginia 25043. Bids must arrive in Central Office by 3:00 p.m., Tuesday, September 9, 2014. If mailing or faxing bid, please call the office to confirm receipt of bid.

For additional information, please contact Mike Mullins, Assistant Superintendent/Director of Student Services at 587-4266.

The Clay County School System is an equal opportunity employer. Employment opportunities are offered without discriminating on the basis of race, color, national origin, gender, age, disability and retaliation.