Service Personnel Job Posting

Position: Multi-classification
Bus Operator/Truck Driver/Handyman for the Clay County School System

Job Description:

**Bus Operator** - Operate school buses and other transportation vehicles

**Truck Driver** - Operate light or heavy duty gasoline and diesel powered vehicles

**Handyman** - Routine manual task in any operation of the Clay County School System

Qualifications:

- Currently employed as a bus operator for Clay County Schools
- Must be capable of lifting 60 pounds and be in good health
- Allow four hours driving time for morning and afternoon routes
- Requires three hours of daily work for the Board of Education, other than driving, as needed or fifteen hours per week
- Duties may include but are not limited to:
  1. In county day trips for students
  2. Out of county trips for delivery and pickup (non-student)
  3. Delivery of materials to school including donated foods
  4. General ground maintenance at schools and property

Term of Employment: 2017-2018 school year

Compensation: Individual will be paid on a “G” Scale.

Date of Posting: October 29, 2018 - November 2, 2018

Apply in writing to Mr. Joe Paxton, Superintendent, Clay County Schools, P.O. Box 120, Clay, WV 25043. Bids must arrive in the Central Office by 3:00 p.m. on Monday, November 2, 2018.

For additional information, please contact Mr. Jared Fitzwater, Director of Student Services at (304) 587-4266.

The Clay County School System is an equal opportunity employer. Employment opportunities are offered without discriminating on basis of race, color, national origin, gender, age, disability and retaliation.