Service Personnel Job Posting

Position: (1) Multi-classification - Bus Operator/Truck Driver/Handyman for the Clay County School System. (Extra Duty Contract) (Former position of Brenda Griffin)

Job Description:

- **Bus Operator** - Operate school buses and other transportation vehicles
- **Truck Driver** - Operate light or heavy duty gasoline and diesel powered vehicles
- **Handyman** - Routine manual task in any operation of the Clay County School System

Qualifications:

1. Currently employed as a bus operator for Clay County Schools
2. Must be capable of lifting 60 pounds and be in good health
3. Allow four hours driving time for morning and afternoon routes
4. Requires three hours of daily work for the Board of Education, other than driving, as needed or fifteen hours per week

Duties may include but are not limited to:

1. In county day trips for students
2. Out of county trips for delivery and pickup (non-student)
3. Delivery of materials to school including donated foods
4. General ground maintenance at schools and property

Term of Employment: Remainder of the 2014-2015 School Year

Compensation: Individual will be paid on a “G” Scale.

Date of Posting: April 22, 2015 - April 28, 2015

Apply in writing to Kenneth Tanner, Superintendent, Clay County Schools, P.O. Box 120, Clay, WV 25043. Bids must arrive in the Central Office by 3:00 p.m. on Tuesday, April 28, 2015.

For additional information, please contact Mr. Mike Mullins, Assistant Superintendent/ Director of Student Services at (304) 587-4266.

The Clay County School System is an equal opportunity employer. Employment opportunities are offered without discriminating on basis of race, color, national origin, gender, age, disability and retaliation.