Service Personnel Job Posting

Position: Multi-classification
Bus Operator/Truck Driver/Handyman for the Clay County School System

Job Description: **Bus Operator** - Operate school buses and other transportation vehicles
**Truck Driver** - Operate light or heavy duty gasoline and diesel powered vehicles
**Handyman** - Routine manual task in any operation of the Clay County School System

Qualifications:
- Currently employed as a bus operator for Clay County Schools
- Must be capable of lifting 60 pounds and be in good health
- Allow four hours driving time for morning and afternoon routes
- Requires three hours of daily work for the Board of Education, other than driving, as needed or fifteen hours per week

- Duties may include but are not limited to:
  1. In county day trips for students
  2. Out of county trips for delivery and pickup (non-student)
  3. Delivery of materials to school including donated foods
  4. General ground maintenance at schools and property

Term of Employment: 2016-2017 school year

Compensation: Individual will be paid on a “G” Scale.

Date of Posting: October 25, 2016 - October 31, 2016

Apply in writing to Mr. Kenneth Tanner, Superintendent, Clay County Schools, P.O. Box 120, Clay, WV 25043. Bids must arrive in the Central Office by 3:00 p.m. on Monday, October 31, 2016.

For additional information, please contact Mr. Joe Paxton, Assistant Superintendent of Schools.

The Clay County School System is an equal opportunity employer. Employment opportunities are offered without discriminating on basis of race, color, national origin, gender, age, disability and retaliation.