Service Personnel Job Posting
Summer 2015

Position: Two (2) full-time cooks for Summer Camp (North Gate) located at Clay County High School

Position 1: Head Cook Responsibilities; June 29, July 6, 7, 8, 9, & 10
Position 2: July 6, 7, 8, 9, & 10

Job Description: Preparation and ordering on June 29, 2015 (½ day, Position 1 only); Prepare and serve breakfast and dinner for North Gate Staff Members and approximately 120 - 140 students on July 6, 7, 8, 9, and 10, 2015, and keep daily records for the program

Qualifications: Currently employed by Clay County Schools as a regular employee or substitute

Terms of Employment: Preparation and ordering on June 29, 2015 (½ day, Position 1 only); Breakfast and Dinner for North Gate Staff Members and approximately 120 - 140 students, July 6, 2015 - July 10, 2015

Compensation: State Basic Salary plus increments. Hours vary each day.

Date of Posting: May 22, 2015 - May 29, 2015

Apply in writing to Kenneth Tanner, Superintendent of Schools, Post Office Box 120, Clay, West Virginia 25043. Bids must arrive in Central Office by 3:00 p.m. on Friday, May 29, 2015. If mailing or faxing bid, please call the office to confirm receipt of bid at 587-4266.

For additional information contact Mike Mullins, Director of Student Services at 587-4266.

The Clay County School System is an equal opportunity employer. In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, gender, age, disability and retaliation.