Position: After-school Teacher for Pre-K and younger Students at H.E. White Elementary School

Job Description:
- This is a new position created by the successful grant application approved on behalf of H.E. White Elementary School to become a Community School in accordance with the WVDE innovation Zone Legislation. Preference first will be given to H.E. White Elementary School teachers
- Provide unique extended learning day for Pre-K and younger students at H.E. White Elementary School as well as a recreational component
- Document attendance for all students and maintain activity logs
- Recruit and sign up students
- Collect data and enter into WVEIS
- Involve parents by utilizing volunteers, scheduling parent activities and conducting family nights
- Adherence to Head Start Performance Standards
- Other duties as assigned by the Principal

- Teaching Schedule: 3:30 p.m. to 5:30 p.m. Tuesday’s and Wednesday’s as needed, and as grant funding is available

Terms of Employment: February 24, 2015 through May 2015, as needed and as grant funding is available

Qualifications: Certification/Licensure to teach WV Pre-K children through the WV Department of Education; Prefer minimum BA in Early Childhood Development Education, in addition to experience in teaching pre-k children; A valid driver’s license and reliable transportation are also required.

Compensation: $20.00 per hour (two hours per evening)

Date of Posting: February 10, 2015 - February 23, 2015

Apply in writing to Kenneth Tanner, Superintendent of Clay County Schools, Post Office Box 120, Clay, WV 25043. Bids must arrive in the central office by 3:00 p.m. on Monday, February 23, 2015. If mailing or faxing bid, please contact the central office to confirm receipt of bid.

For additional information please contact Mrs. April Kearns, Principal at H.E. White Elementary School at (304) 548-7101.

The Clay County System is an equal opportunity employer. Employment opportunities are offered without discriminating on the basis of race, color, national origin, gender, age, disability and retaliation.