**Service Personnel Job Posting**

**Position:** Substitute Bus Operator for Bus #65 (Moore Fork/Ossia Road/Clinic Road/Rt. 36/Clay). Route is subject to change (Jamie Williamson’s current position)

Qualifications: Currently employed by Clay County Schools as a regular employee or substitute. Successful completion of bus operator training and state testing

Job Description: Bus Operator will transport students on regular runs. Observe safety regulations, maintain discipline, keep bus clean, perform pre-trip inspections and complete required reports

Terms of Employment: As needed for the duration of a regular bus operator’s absence.

Compensation: State basic salary plus increments

Posting Date: August 13, 2015 - August 19, 2015

Apply in writing to Kenneth Tanner, Superintendent of Schools, Post Office Box 120, Clay, West Virginia 25043. Bids must arrive in Central Office by 3:00 p.m., Wednesday, August 19, 2015. If mailing or faxing bid, please call the office to confirm receipt of bid.

For additional information, please contact Mike Mullins, Assistant Superintendent of Schools and Director of Student Services at 587-4266.

The Clay County School System is an equal opportunity employer. Employment opportunities are offered without discriminating on the basis of race, color, national origin, gender, age, disability and retaliation.