Position: Substitute for Special Education Transportation Aide - Extra Duty Contract

Job Description: The substitute aide will provide supervision and physical care for students with special needs on the handi-cap bus. The transportation substitute aide must be capable of lifting 60 pounds and be in good health. The bus run will begin and end at the bus garage. The transportation substitute aide will accompany the students to and from school and must be able to arrive for their regular job duties by 7:45 a.m. The transportation substitute aide will also assist with any other duty assigned by the Director of Special Education or Superintendent.

Qualifications: 1. Currently employed by Clay County Schools as a Special Education aide or substitute 2. Autism Mentor required. If no applicants meet requirements 1 & 2, successful bidder must be willing to gain appropriate special education aide training

Employment Terms: Effective for the 2016-2017 school year

Compensation: Salary based on Clay County’s transportation aide pay scale

Date of Posting: September 13, 2016 - September 19, 2016

Apply in writing to Mr. Kenneth Tanner, Superintendent of Schools. Post Office Box 120, Clay, West Virginia 25043 by 3:00 p.m. on Monday, September 19, 2016. If mailing or faxing bid, please contact the office prior to 3:00 p.m. on Monday, September 19, 2016 to confirm receipt.

For additional information, contact Bev Nichols, Special Education Director at 587-2713.

The Clay County School System is an equal opportunity employer. Employment opportunities are offered without discriminating on the basis of race, color, national origin, gender, age, disability and retaliation.