Service Personnel Job Posting

**Position:** Temporary Custodian for Clay Elementary School.  *(Temporary position)*

**Qualifications:** Demonstrate aptitude for successful fulfillment of assigned performance responsibilities. Currently employed by the Clay County Board of Education as a regular or substitute. Applicants out-side the custodian classification must successful pass the State Custodian Test

**Job Description:** Demonstrate aptitude for successful fulfillment of responsibilities assigned by the building Principal.  See Clay County Schools’ job description manual for Custodian for specific duties and responsibilities

**Terms of Employment:** As needed for the duration of a regular custodian’s absence.

**Compensation:** State basic salary plus increments

**Posting Date:** August 13, 2015 - August 19, 2015

Apply in writing to Kenneth Tanner, Superintendent of Schools, Post Office Box 120, Clay, West Virginia 25043.  Bids must arrive in Central Office by 3:00 p.m., Wednesday, August 19, 2015.  If mailing or faxing bid, please call the office to confirm receipt of bid.

For additional information, please contact Mrs. Michelle Paxton, Principal at Clay Elementary School at (304) 587-4276.

The Clay County School System is an equal opportunity employer.  Employment opportunities are offered without discriminating on the basis of race, color, national origin, gender, age, disability and retaliation.