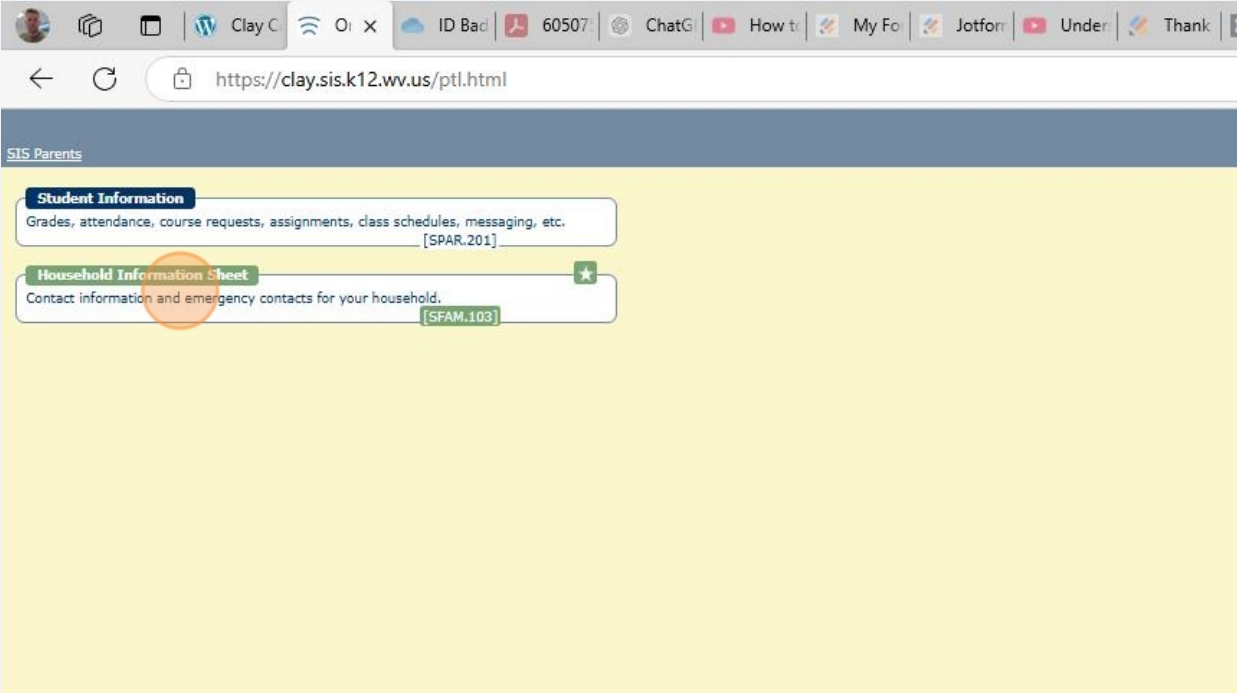


WVEIS Parent Portal

1 Click Household Information



2 This allows you to view current household information on file

The screenshot shows a web browser window with the URL <https://clay.sis.k12.wv.us/ptl.html>. The page header includes the text "SIS Parents" and a message: "This is your family and emergency contact information. To update, please contact the school." Below this are "Refresh" and "Print" buttons. The main content area is titled "Household Information" and contains several sections:

- Name:** [Redacted]
- Home Address:** [Redacted]
- **Mailing Address:** [Redacted]
- Students:** A table with columns: First Name, Middle Name, Last Name, and Preferred. The table is currently empty.
- Parent/Guardian Contact Information:** A section with a red warning: "* = Not authorized for release". It contains two sets of forms for Name, Home Phone, Employer, Relationships, and Cell Phone/Occupation, all of which are redacted.
- Emergency Contacts:** A table with columns: Seq#, Name, Relationship, Home Phone, and Cell Phone. The first row shows "1" in the Seq# column and is otherwise redacted.

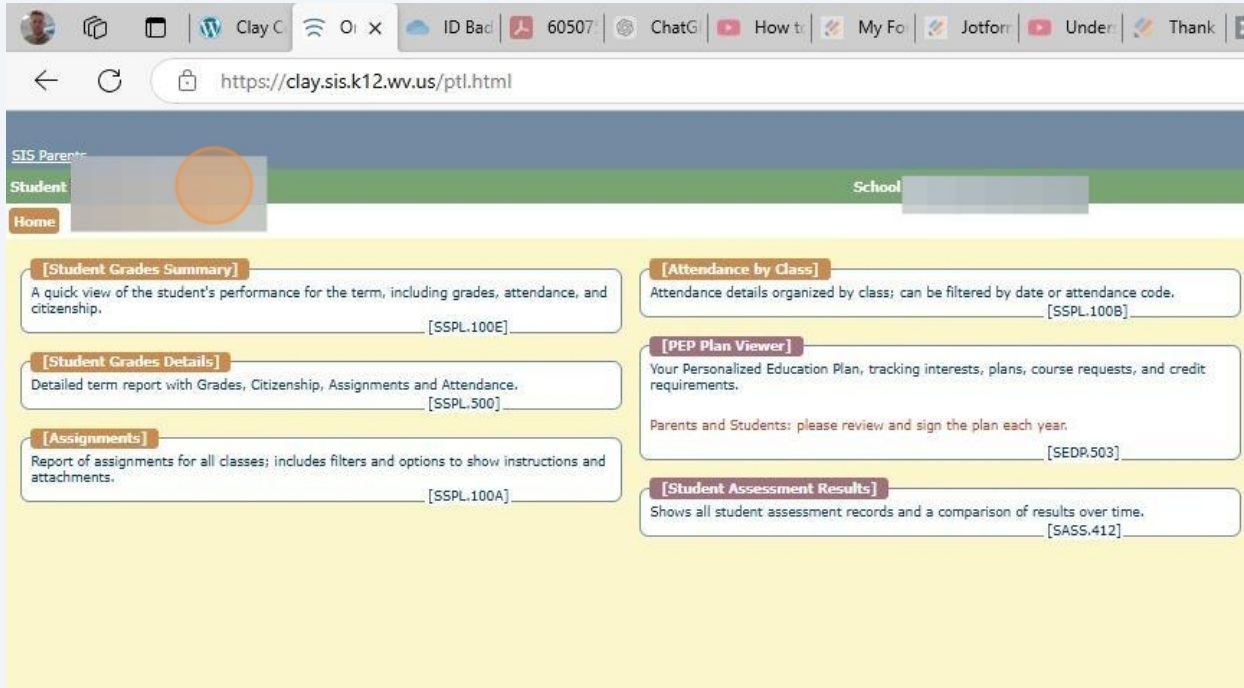
3 Click Student Information to view info about grades, discipline and attendance

The screenshot shows the same web browser window as above. The page content is now a yellow background with two main navigation options:

- Student Information:** A button with a blue background and white text. Below it, a text box contains: "Grades, attendance, course requests, assignments, class schedules, messaging, etc. [SPAR.201]"
- Household Information Sheet:** A button with a green background and white text. Below it, a text box contains: "Contact information and emergency contacts for your household. [SFAM.103]"

4

If you have multiple children, you navigate using the drop down menu at the top left. If they are in different schools, you will need to change the school in the drop down in the middle.



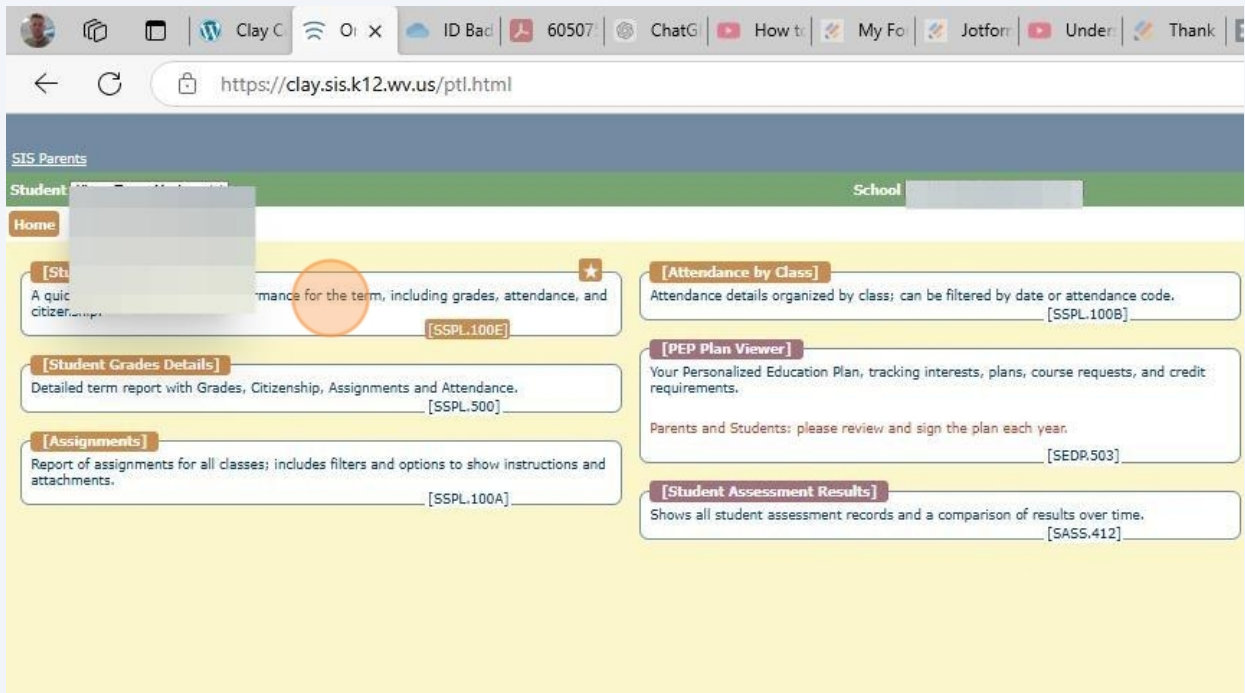
5

STUDENT GRADES SUMMARY shows number of unexcused absences and tardies.

Grades are listed.

If there is not a percent listed in the percent column, grades have yet to be entered and it is defaulted to 100%.

If there is an F with no percent, please refer to ASSIGNMENTS to determine why and discuss with your teacher.



6

After viewing grades, select home to return to main menu

The screenshot shows a web browser interface with a navigation bar at the top. The browser's address bar displays the URL <https://clay.sis.k12.wv.us/ptl.html>. The page content includes a header for 'SIS Parents' and a navigation menu with a 'Home' button. A notification banner states 'Report completed normally, downloading ...' with a 'Download Printable Report' link. The main content area is titled 'Student Term Summary' for the 'Term: Full Year', created on 'Fri, Oct 18, 2024'. A table displays the student's performance metrics:

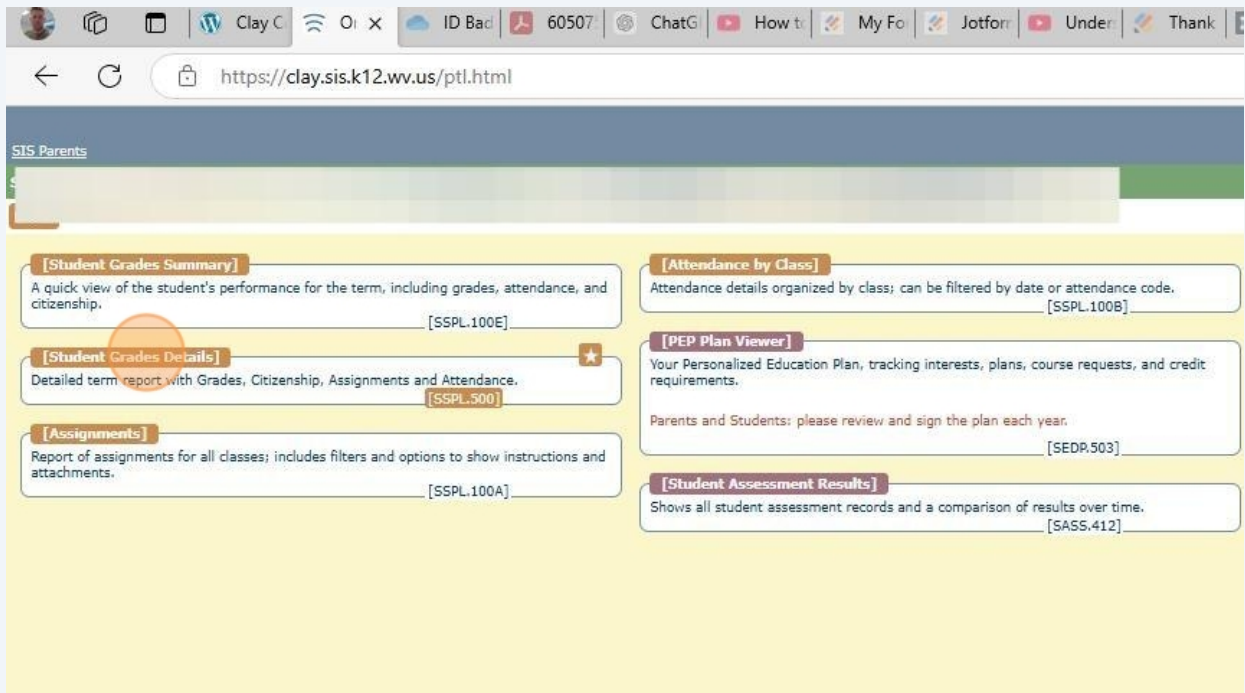
	Unexcused		Citiz.	Grade	Percent
	Absent	Tardy			
	0	0		A	
	0	0		A	100
	0	0		A	99.2

7

STUDENT GRADES DETAIL shows number of unexcused absences and tardies as well as grades to date.

By scrolling down the page, you see the assignments for each course that have been published, the due date, the points possible and the score earned.

Keep scrolling for attendance details.



8

ASSIGNMENTS can be filtered by class, a range of due dates, and clicked for ungraded. Use the hand icon to help filter.

SHOW REPORT shows due date, assignment, score, possible points, and any codes or comments left by the teacher.

EC means Extra Credit.

EX means students is excused from the assignment and is not penalized for not completing the assignment.

M means the assignment is missing because the student has yet to complete the assignment and will earn a zero until it is completed.

The screenshot shows a parent portal dashboard with a navigation bar at the top containing 'SIS Parents', 'Student', and 'Home'. The main content area features several informational tiles:

- [Student Grades Summary]**: A quick view of the student's performance for the term, including grades, attendance, and citizenship. [SSPL.100E]
- [Student Grades Details]**: Detailed term report with Grades, Citizenship, Assignments and Attendance. [SSPL.500]
- [Assignments]**: Report of assignments for all classes; includes filters and options to show instructions and attachments. [SSPL.100A]
- [Attendance by Class]**: Attendance details organized by class; can be filtered by date or attendance code. [SSPL.100B]
- [PEP Plan Viewer]**: Your Personalized Education Plan, tracking interests, plans, course requests, and credit requirements. Parents and Students: please review and sign the plan each year. [SEDR.503]
- [Student Assessment Results]**: Shows all student assessment records and a comparison of results over time. [SASS.412]

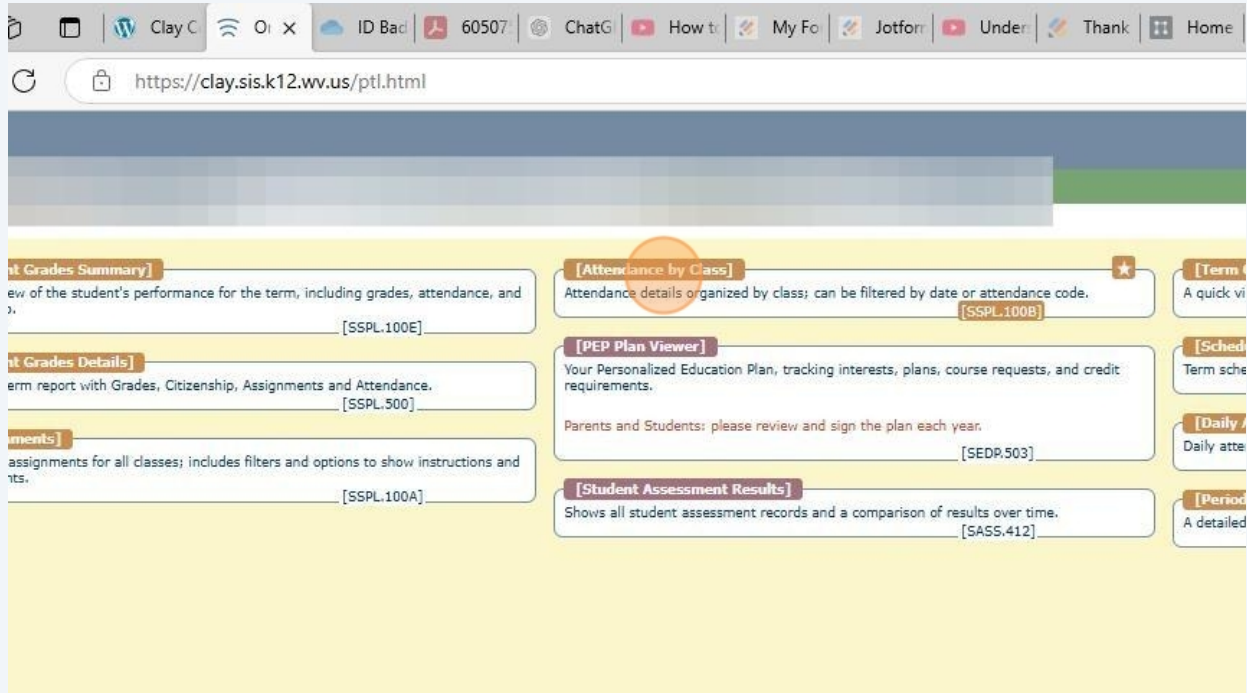
A hand icon is overlaid on the 'Assignments' tile, indicating that this section is the focus of the text above.

9

ATTENDANCE BY CLASS can be filtered by day and attendance code. Use the hand icon to help filter.

SHOW REPORT shows the attendance details for each class.

Depending on how your child's school has elected to do attendance, a report may not generate.



10

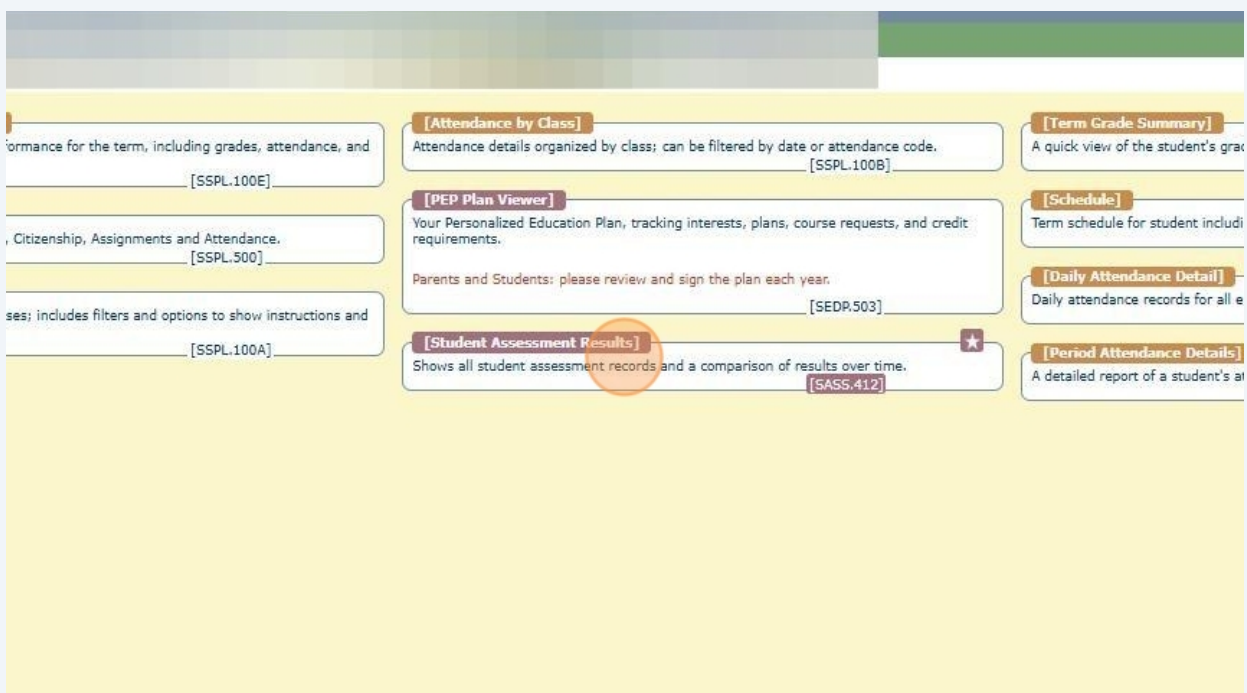
PEP PLAN VIEWER shows the PEP Plan your student created with the school counselor and family. Please enter your name and click Submit Signature to signify this is the PEP Plan you approved for your student.

Depending on the time of year this may not be available yet



11

STUDENT ASSESSMENT RESULTS shows standardized assessment individual scores when linked to WVEIS. Please click ALL ASSESSMENTS and ALL YEARS.



12

TERM GRADE SUMMARY indicates your grade for the grading period. It is defaulted to A (CCHS) or A+ (CCMS) until grades are entered. If you have questions about your grade, please review **ASSIGNMENTS** and discuss with your teacher.

The screenshot shows a student dashboard with a navigation bar at the top containing links like 'My Fo', 'Jotforr', 'Under', 'Thank', 'Home', 'Forms', 'Your F', 'Workf', 'Your F', 'Users', and 'Fo'. Below the navigation bar is a header area with a 'Year 24-25' dropdown menu. The main content area features several dashboard cards:

- [Class]**: Organized by class; can be filtered by date or attendance code. [SSPL.100B]
- [Term Grade Summary]**: A quick view of the student's grading period and term grades. [SSPL.100F] (This card is circled in orange in the original image).
- [Discipline Incid]**: Detailed report of st selected year.
- [Schedule]**: Term schedule for student including all enrolled schools. [SSCD.110F]
- [Grades]**: All marking period g
- [Daily Attendance Detail]**: Daily attendance records for all enrollments in the selected year. [SGBT.400C]
- [Graduation Prog]**: A report of each enr planned, scheduled,
- [Period Attendance Details]**: A detailed report of a student's attendance in all classes. [SSCH.190D2]
- [Assessment Results]**: Assessment records and a comparison of results over time. [SASS.412]
- [Education Plan]**: Education Plan, tracking interests, plans, course requests, and credit. [SEDP.503]

13

SCHEDULE shows class schedule that can be downloaded and printed.

The screenshot shows a student dashboard with a navigation bar at the top containing links like 'How to', 'My Fo', 'Jotforr', 'Under', 'Thank', 'Home', 'Forms', 'Your F', 'Workf', 'Your F', 'Users', and 'Fo'. Below the navigation bar is a header area with a 'Year 24-25' dropdown menu. The main content area features several dashboard cards:

- [Class]**: Details organized by class; can be filtered by date or attendance code. [SSPL.100B]
- [Term Grade Summary]**: A quick view of the student's grading period and term grades. [SSPL.100F]
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- [Assessment Results]**: Student assessment records and a comparison of results over time. [SASS.412]
- [Education Plan]**: Individualized Education Plan, tracking interests, plans, course requests, and credit. [SEDP.503]

14 DAILY ATTENDANCE DETAIL provides attendance information

Year 24-25

- [Class]** [SSPL.100B] details organized by class; can be filtered by date or attendance code.
- [Term Grade Summary]** [SSPL.100F] A quick view of the student's grading period and term grades
- [Discipline Incidents]** Detailed report of student discipline incidents for selected year.
- [Education Plan Viewer]** [SEDP.503] Individualized Education Plan, tracking interests, plans, course requests, and credits. Students: please review and sign the plan each year.
- [Schedule]** [SSCD.110F] Term schedule for student including all enrolled schools.
- [Grades]** All marking period grades.
- [Daily Attendance Detail]** [SGBT.400C] Daily attendance records for all enrollments in the selected year.
- [Assessment Results]** [SASS.412] Student assessment records and a comparison of results over time.
- [Period Attendance Details]** [SSCH.190D2] A detailed report of a student's attendance in all classes.
- [Graduation Progress]** A report of each enrollment planned, scheduled, or completed.

15 PERIOD ATTENDANCE DETAILS provides attendance information by period.

Year 24-25

- [Attendance by Class]** [SSPL.100B] details organized by class; can be filtered by date or attendance code.
- [Term Grade Summary]** [SSPL.100F] A quick view of the student's grading period and term grades
- [Discipline Incidents]** Detailed report of student discipline incidents for selected year.
- [Education Plan Viewer]** [SEDP.503] Individualized Education Plan, tracking interests, plans, course requests, and credits. Students: please review and sign the plan each year.
- [Schedule]** [SSCD.110F] Term schedule for student including all enrolled schools.
- [Grades]** All marking period grades.
- [Daily Attendance Detail]** [SGBT.400C] Daily attendance records for all enrollments in the selected year.
- [Assessment Results]** [SASS.412] Student assessment records and a comparison of results over time.
- [Period Attendance Details]** [SSCH.190D2] A detailed report of a student's attendance in all classes.
- [Graduation Progress]** A report of each enrollment planned, scheduled, or completed.

16

"Detailed report of student discipline incidents and interventions for all schools in the selected year."

17

GRADES looks like a report card. Please remember to review **ASSIGNMENTS** for details and discuss issues with your teacher as soon as they occur. Also, remember it is defaulted to A or A+ until grades are entered.